**Intro to Microcomputer Applications
for Business**

# CGS 2100

# Assignments

# Fall Semester 2015

# Instructor: Caryl Rahn

## **Assignment 1 – Access**

Tutorial 1-4

Complete Case 3 from each of the tutorials.

* Tutorial 1 Pages 48-49
* Tutorial 2 Pages 111-113
* Tutorial 3 Pages 175-176
* Tutorial 4 Pages 227-228

Submit the final results from tutorial 4 in Moodle.

## **Assignment 2 - Access**

Tutorial 5-6

Complete Case 4 from each of the tutorials.

* Tutorial 5 Pages 299-300
* Tutorial 6 Pages 379-380

Submit the final results from tutorial 6 in Moodle.

## **Assignment 3 – Excel**

Tutorial 5

Complete Case 4 Pages 323-325

Submit the final results from tutorial 5 in Moodle.

## **Assignment 4 - Excel**

Tutorial 8

Complete Case 2 Pages 522-523

Submit the final results from tutorial 8 in Moodle.